

# SARVODAYA COLLEGE OF EDUCATION, VIRAJPET- 571218, KODAGU

(Affiliated to Mangalore University and Grant-in-Aid College)

NAAC Accredited with 'B' grade with a CGPA of 2.21 in September 2016

## IQAC MINUTES – 2016-2017 (June to May)

Members of the Internal Quality Assurance Cell (IQAC)

Sl. No.	Name	Address	Designation	Chairperson
1	Dr. Smt. Syeeda Shanavaz	Principal, Sarvodaya College of Education, Virajpet.	Head of the Institution	Chairperson
2	Dr. Smt. Vani M	Assistant Professor, Sarvodaya College of Education, Virajpet.	Faculty	Co-ordinator
3	Smt. Mini K J	Assistant Professor, Sarvodaya College of Education, Virajpet.	Faculty	Member
4	Smt. Padmalatha D	Assistant Professor, Sarvodaya College of Education, Virajpet.	Faculty	Member
5	Smt. Sujatha R	Assistant Professor, Sarvodaya College of Education, Virajpet.	Faculty	Member
6	Sri. Rajashekara K S	Librarian, Sarvodaya College of Education, Virajpet.	Faculty	Member
7	Sri. Tippu Raj H K	Office Superintendent, Sarvodaya College of Education, Virajpet.	Office Staff	Administrative Staff
8	Smt. Surya Kumari C G	President, Sarvodaya College of Education, Virajpet.	President	Management
9	Smt. Vasanthi K	Treasurer, Sarvodaya College of Education, Virajpet.	Treasurer	Management
10	Sri. N. Narendranath Kamath	Jain Street, Virajpet	Advocate	Member from Local Society
11	Dr. Narasimhan	Devanga Street Virajpet	Medical Practitioner cum Ornithologist	Member from Local Society
12	Mr. Abdul Rehman	Secretary, Bright Public School, Virajpet	Social Activist	Member from Local Society
13	Mrs. Savithri	Thimmaiah Layout, Virajpet	Assistant Teacher, Govt. High School, Biligunda.	Member from Alumni
14	Kum. Kruthika B P	B.Ed Student Teacher, Subhashnagar, Virajpet	Student	Student Representative

## Report on IQAC:

The meeting of the IQAC was held three times during the year 2016-17 to enhance the quality of Education, in the institution. The Experts and the members of the cell discussed about quality enhancement of the college as per the NAAC criteria. Detailed discussions were held on enhancing professional competency of teacher educators and student teachers. Various activities were discussed and suggested.

Date	Minutes of meetings	Compliance
04/06/2016	1. Upgradation of library facility	<ul style="list-style-type: none"> <li>➤ To make installation of new Gen-Lib Software.</li> <li>➤ To add up 210 books and 08 Journals.</li> <li>➤ To give book bank facilities to SC,ST and OBC students.</li> </ul>
	2. Preparation for the visit of NAAC Team.	<ul style="list-style-type: none"> <li>➤ Beautification of the campus by painting &amp; gardening was given priority.</li> <li>➤ Resolved to welcome the team with Poornakumbha.</li> </ul>
	3. Different academic & Co-curricular activities were discussed.	<ul style="list-style-type: none"> <li>➤ Parent Teacher Meet.</li> <li>➤ Women Empowerment Programme.</li> <li>➤ Teachers Day Celebration.</li> <li>➤ Cultural Competitions were organized.</li> </ul>
16/10/2016	1. Discussion on the report of NAAC Peer Team.	<ul style="list-style-type: none"> <li>➤ The suggestions of the Peer Team to change the Vision and Mission was considered.</li> <li>➤ It is decided to make memorandum of understanding (MOU) agreement with the two remote area high school.</li> </ul>
	2. Teaching practice Execution in effective manners.	<ul style="list-style-type: none"> <li>➤ Confidence booster programme to the teaching practice school.</li> <li>➤ Club activities for the students of practicing schools by the different subject teacher.</li> <li>➤ Use of ICT based lesson in the practicing schools by providing necessary technological assistance by the college.</li> </ul>
	3. Manuscript magazine.	<ul style="list-style-type: none"> <li>➤ Students were asked to write articles, poems etc, to exhibit their literary talents once in three months with students editorial boards.</li> </ul>

26/02/2017	1. To discuss the result of the Final semester and the measures to be taken for improvement.	<ul style="list-style-type: none"> <li>➤ It was resolved to take special coaching for the slow learners.</li> <li>➤ Extension of Library hours for slow learners in morning and evening time with half an hour extra.</li> </ul>
	2. New academic year plan.	<ul style="list-style-type: none"> <li>➤ Preparation of calendar of events.</li> <li>➤ The main highlights of the programme are as follows world health day celebration by arranging Dental Camp.</li> <li>➤ Talents Day Programme for the freshers.</li> <li>➤ Ambedkar Jayanthi.</li> <li>➤ Art &amp; Drama Programme by the State level Rangabhoomi artist.</li> <li>➤ World Earth Day celebration judicial magistrate &amp; other legal wing.</li> </ul>
	3. Alumni Meet	<ul style="list-style-type: none"> <li>➤ It is resolved to celebrate Alumni Meet.</li> <li>➤ To honour rank holder and top scorers of previous batch.</li> </ul>